



## COVID-19 Planning for Tiered Local Restrictions



TIER	OUR SCHOOL WILL....	ACTIONS WE WILL TAKE	OUR PLAN FOR EDUCATION CONTINUITY	RETURN TO SCHOOL
<b>Fully Open</b>	We will remain open for all pupils.	<ul style="list-style-type: none"> <li>We will share DCC Risk assessment with all staff and put it on the website</li> <li>We will share the Information Sheet regarding the School's opening plan with parents/carers and staff giving clear indication of class bubbles to support/protect our children, families and staff</li> </ul>		
<b>Staff Absence</b>	We will ensure all staff work within the guidelines set out by the Department for Education (DfE) and explained through our school Risk Assessment	<ul style="list-style-type: none"> <li>Utilise all staff within our school bubbles for the continuity of education of pupils in school</li> <li>Notify parents/carers via text/email and school website if class bubbles are unable to continue education in school due to staff absence</li> </ul>	<ul style="list-style-type: none"> <li>Affected bubble to follow Remote Learning Programme</li> </ul>	<ul style="list-style-type: none"> <li>We will email parents/carers and update school website with return dates and information</li> </ul>
<b>Tier 1 (Suspected Case)</b>	<p>Inform parents/carers if their child is showing Suspected Symptoms of COVID</p> <p>Contact Health Protection Team if necessary</p>	<ul style="list-style-type: none"> <li>Isolate pupils who show suspected symptoms from their class bubble until they are collected by parents/carers</li> </ul> <p><b>We expect :</b></p> <ul style="list-style-type: none"> <li>Suspected cases must get tested</li> <li>Suspected cases (pupils/staff) to self-isolate for 10 days (EXCLUDING) day of onset</li> </ul>	<ul style="list-style-type: none"> <li>Education will continue in school. Bubbles do not need to isolate for a suspected case</li> <li>All areas will be disinfected as per our school risk assessment</li> </ul>	<ul style="list-style-type: none"> <li>Staff/pupils can return to school if they have received a <b>NEGATIVE</b> result and once they are well enough to do so</li> </ul>

TIER	OUR SCHOOL WILL....	ACTIONS WE WILL TAKE	OUR PLAN FOR EDUCATION CONTINUITY	RETURN TO SCHOOL
		<ul style="list-style-type: none"> <li>Whole household to self- isolate for 14 days</li> </ul>		<ul style="list-style-type: none"> <li>A negative result means the household can stop self-isolating</li> </ul>
<b>Tier 2 (Confirmed Case)</b>	<p>Inform parents/carers of a confirmed positive COVID case</p> <p>Notify DfE Helpline</p>	<ul style="list-style-type: none"> <li>Confirmed cases (pupils/staff) to self-isolate for 10 days (EXCLUDING) day of onset</li> <li>School will contact <b>ALL</b> parents/carers by text/email informing of a confirmed case within the school community</li> <li>School will contact parents/carers by text/email, within the class bubble and close contacts of the confirmed positive case (including siblings) and inform them to self-isolate for 14 days</li> </ul> <p><u>We expect:</u></p> <ul style="list-style-type: none"> <li>Any symptomatic contacts should get tested and school informed if test is positive</li> </ul> <p>Take further action if advised by the DfE</p>	<ul style="list-style-type: none"> <li>Affected bubble and contacts to follow Remote Learning Programme</li> <li>School to make welfare calls to parents/carers as identified</li> <li>All areas will be disinfected as per our school risk assessment</li> </ul>	<ul style="list-style-type: none"> <li>We will email parents/carers and update school website with return dates and information</li> </ul>
<b>Tier 3 (More than 1 Case)</b>	<p>Inform parents/carers of more than 1 Confirmed Positive COVID Case</p> <p>Contact Public Health England SW Health Protection Team</p>	<ul style="list-style-type: none"> <li>Follow plan for Tier 2</li> <li>If more than one bubble is affected, school will notify parents/carers as above</li> </ul>	<ul style="list-style-type: none"> <li>Follow plan for Tier 2</li> </ul>	<ul style="list-style-type: none"> <li>Follow plan for Tier 2</li> </ul>

TIER	OUR SCHOOL WILL....	ACTIONS WE WILL TAKE	OUR PLAN FOR EDUCATION CONTINUITY	RETURN TO SCHOOL
<b>Tier 4</b> <b>Full Closure</b> <b>(with exceptions)</b>	Our school will be fully closed with the exception of vulnerable/ disadvantaged and critical worker parents/carers	<ul style="list-style-type: none"> <li>▪ Parents/carers will be notified of school closure via text/email and school/DCC websites</li> <li>▪ During this time we will operate with 'skeleton' staff at school to support vulnerable/disadvantaged and pupils of Critical Worker parents/carers. These parents/carers will be contacted by telephone and/or email</li> </ul>	<ul style="list-style-type: none"> <li>▪ Follow plan for Tier 2</li> </ul>	<ul style="list-style-type: none"> <li>▪ We will email parents/carers and update school websites with return dates and information</li> </ul>
<b>Tier 5</b> <b>Full Closure</b> <b>(no exceptions)</b>	Our school will be closed for all pupils and staff	<ul style="list-style-type: none"> <li>▪ All parents/carers will be notified of school closure via text/email and school/DCC websites</li> </ul>	<ul style="list-style-type: none"> <li>▪ Remote Learning Programme to commence for <u>ALL</u> pupils</li> <li>▪ The majority of staff to work from home</li> <li>▪ Parents/carers can contact school as indicated in the <b><u>Further Details and Contact Information'</u></b> at the end of this document</li> </ul>	<ul style="list-style-type: none"> <li>▪ We will email parents/carers and update school/DCC websites with return dates and information</li> </ul>

## Further Details and Contact Information

<b>How to contact School:</b>	<p><b>Email :</b> <a href="mailto:stokenham@southhamsfederation.org.uk" style="color: #0070c0; text-decoration: underline;">stokenham@southhamsfederation.org.uk</a></p> <p>The School Administrator will forward all enquires to Class Teachers and the Head of School</p> <p><b>Tel No : 01548 580551</b></p> <p>If school is fully closed please use the above email address which is checked throughout the school day</p>
<b>Absence requests:</b>	<p>All pupils should attend school when they are scheduled to be on-site</p>
<b>Free School Meals:</b>	<p>When our school is closed we will follow Government Guidelines. We will notify and update parents/carers of any schemes and information as we receive it so those parents/carers of pupils eligible for Free School Meals receive support</p> <p>If our school is partially closed, we will work with the Kitchen Manager to ensure all those pupils eligible for Free School Meals receive a meal when they are in school</p>
<b>Resources:</b>	<p>Please contact the school if you are unable to access any of the Remote Learning Platforms via the email address</p> <p>Learning packs/books and other resources required will be sent home with pupils or can be collected from school at a pre-arranged time</p>
<b>School Safeguarding Contacts:</b>	<p><b>Our Designated Safeguarding Officer:</b> Mrs Tess Coulthard</p> <p><b>Our Deputy Designated Safeguarding Officers:</b> Mrs Victoria Page &amp; Mrs Hazel Acton</p> <p><b>Our SENDCo:</b> Mrs Hazel Acton</p> <p><i>Please contact via the above email address and telephone number</i></p>

<b>Other Safeguarding Agencies:</b>	<p><b>MASH (Multi-agency Safeguarding Hub):</b></p> <p>Tel : 0345 155 1071</p> <p>Email : <a href="mailto:mashsecure@devon.gov.uk">mashsecure@devon.gov.uk</a></p> <p>Enquiry Form available at:  <a href="https://new.devon.gov.uk/making-a-mash-enquiry">https://new.devon.gov.uk/making-a-mash-enquiry</a></p> <p>Emergency Duty Team (out of hours) : 0845 6000 388</p>
<b>Other Agencies:</b>	<p><b>Social Services Devon</b></p> <p>For ongoing children’s social work enquiries telephone :0345 155 1078</p> <p>Emergency Duty Service : 0345 600 0388  <i>(Outside office hours, at weekends and public holidays)</i></p>
<b>Police:</b>	<p><b>Non-Emergency: 101</b></p> <p><b>Emergency : 999</b></p>
<b>NHS:</b>	<p><b>Non-Emergency: 111</b></p> <p><b>Emergency: 999</b></p> <p><b>COVID Testing : <a href="https://www.gov.uk/get-coronavirus-test">https://www.gov.uk/get-coronavirus-test</a> or Telephone: 119</b></p>
<b>Website Information:</b>	<p>Stokenham Primary School Website:  <a href="https://stokenhamprimaryschool.co.uk/">https://stokenhamprimaryschool.co.uk/</a></p> <p>Devon County Council School Closures Website:  <a href="https://www.devon.gov.uk/schools/closure/">https://www.devon.gov.uk/schools/closure/</a></p>