

Dear Parents and Carers

18th June 2020

The SIMS Parent Lite App – Easy Access to Important School Information

We are replacing the way our school collects personal information from parents and carers and therefore will be implementing the SIMS Parent Lite App in school for all year groups. This App will give parents and carers a more convenient way to **access, review and request changes** to the data held on you and your children at school.

You will be able to access the Parent Lite App at your own convenience via a smartphone, tablet or PC – anytime, anywhere.

What will you find in the SIMS Parent Lite App:

- Access to update your contact details, so we always have the most up-to-date information in case of emergency.
- Access to other key information held such as parental consent, pupil details, dietary, cultural and medical information.
- If you have more than one child at school, you will have access to the information for all of your children, from the same app.

Getting started with the SIMS Parent App:

1. We will shortly be sending you an activation email. Simply click on the link from your tablet, PC or smartphone to activate your account.
2. You can then login using your normal **Facebook, Twitter, Google** or **Microsoft** using your username and password.
3. From your smartphone or tablet, download the app from the Google Play or Apple App store - search for **SIMS Parent**.
4. From a PC or Windows phone, login online at www.sims-parent.co.uk

Please note that your activation email is unique to you and should not be used by anyone else. If you require an additional login then please contact your school. Your activation email will expire after 14 days if it is not used, please contact your school if you require a replacement after this date.

Once you have set this up can you please check your child's details and update as necessary. If you wish to continue to receive a paper data collection form instead of using the App, please contact Mrs Lewis in the office, clewis@southhamsfederation.org.uk and this will be sent out in the Autumn term.

If you have any queries please do not hesitate to get in touch.

Yours sincerely



Sue Jezard
Executive Headteacher

Privacy Notice

The information you provide will be used for the purposes of maintaining pupil records and for safeguarding and promoting the welfare of students at Stokenham Area Primary School. We will not use or share your information for any other purpose unless we have your consent, or the law allows us to do so. We are committed to protecting your information and will handle it in line with the General Data Protection Regulation 2018. You have the right to withdraw consent at any time by contacting us at stokenham@southhamsfederation.org.uk. For more information about how we handle personal information please refer to our Pupil Privacy Notice and for any further queries please email us at : stokenham@southhamsfederation.org.uk

Stokenham Kingsbridge Devon TQ7 2SJ 01548 580551 stokenham@southhamsfederation.org.uk

Executive Head Teacher: Mrs Sue Jezard